



JOB DESCRIPTION: DOMESTIC WORKER

The Domestic Worker will be responsible in all matters to the Registered Manager of the home and through him/her to the Chief Executive of Polesworth Group Homes Ltd and through her to the Directors.

The Domestic Worker will be expected to undertake the following tasks as necessary:-

1. To have responsibility for all aspects of domestic care in respect of the Home, i.e. thorough cleaning and vacuuming, cleaning of windows, washing curtains etc where appropriate. To keep outside of home tidy.
2. Changing and washing of bed linen, making up beds for service users.
3. Assist with washing/ironing/maintenance of service users' clothes.
4. Offer support, advice, guidance and practical help to service users as necessary.
5. Assist service users in acquiring and developing independent living skills in the areas of personal hygiene, laundry, care of personal belongings and general domestic duties.
6. To prepare hot and cold drinks as required and assist with serving snacks, meals etc.
7. Where appropriate, to escort service users to social functions and any other function the Chief Executive or Registered Manager may feel appropriate. (e.g. parties for service users).
8. To complete an induction and participate in appropriate basic training i.e. First Aid, Fire Warden, Food Hygiene, Moving and Handling.
9. To attend staff meetings and supervision as required.
10. To undertake any other responsibilities required by the Chief Executive or Registered Manager relevant to the post.

**Polesworth
Group Homes Ltd.**



JOB DESCRIPTION: DOMESTIC WORKER

N.B. This job may be physically demanding due to the nature of the tasks involved.

CONFIDENTIALITY

Matters relating to service users and the overall policy of the Company are confidential and should not be discussed with people outside the organisation except in the interests of a service user's development.

EMB/March 2012
LAS/September 2017